

Site Inspection Procedure

1. In case of fresh application for building approval-

- Registration of application.
- Tracer / Junior surveyor / investigator / ADM/ senior surveyor / SRA/ SDM / Sub engineer / SPA verify the document , and recommended for fees.
- Inform to applicant for site inspection.
- Joint inspection with the applicant.
- Site inspector will submit the report online within 24 hours.

2. In case of occupancy / completion certificate-

- Receiving of application.
- Inform to applicant for site inspection.
- Tracer / Junior surveyor / Investigator / ADM/ senior surveyor / SRA/ SDM / Sub engineer / SPA proceed for site inspection.
- Joint inspection with the applicant.
- Site inspector will submit the report online within 24 hours.